



Federal Utility Partnership Working Group
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UESC Contracting Guide

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Purpose of the UESC Guide

- The UESC Contracting Guide will include:
 - Information, sample documents, and templates needed to implement a task order under the GSA Areawide
- FEMP is developing this initial guide for DOE sites
- Subsequent books will be developed for other agencies as requested

Objectives

- Define UESC
- Provide the steps involved in developing a UESC
- Provide objectives, strategies, samples, and templates
- Provide best practices and lessons learned

Frequently Asked Questions

- What is a UESC?
- Is it legal?
- What is the maximum allowable contract term?
- Can renewables be included in a UESC?
- Can rebates be accepted and used in the project?
- What is a utility?
- What if you have multiple serving utilities?

Frequently Asked Questions (continued)

- Can a UESC be used on Leased Space?
- Is Congressional Notification required?
- What types of measures can be implemented under a UESC?
- What types of items cannot be implemented under a UESC?

Frequently Asked Questions (continued)

- When is an acquisition plan required and what content is essential to the plan?
- What is the justification for sole-sourcing to the utility?
- How does an agency ensure it is not anti-deficient when entering into a UESC?

Acquisition Plan

- What is required in an acquisition plan?
- When is an acquisition plan needed?
- Determine the acquisition strategy

Components of the UESC

- Preliminary audit
- Feasibility study
- Engineering and Design
- Construction and Installation
- Optional elements

Components of the UESC

- Guide will provide the following samples for each component:
 - Statement of Work
 - Government cost estimate
 - Sample documents
 - Review strategy
 - Templates
 - Best practices

Resources

- Reporting template
- Virtual center of expertise
- Enabling Documents
- FEMP website
- GSA website

Approach

- Convene a UESC contracting guide subgroup
- Solicit input from experienced contracting teams
- Develop draft UESC guide to be shared with the subgroup
- Finalize and publish UESC contracting guide
- Use UESC guide for development of advanced UESC training

Please Consider:

- *Becoming a member of the subgroup!*
- *Recommending subgroup members!*
- *Sharing your project samples!*
- *Sharing your own UESC guides!*

Interested?

Contact me:

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